

Cerebral Palsy CENTER OF ESSEX-01409443 - Corrective Action Report (Detail)

Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Professional Standards	Professional Standards (On-Site Assessment Tool)	Cerebral Palsy CENTER OF ESSEX-01409443	1213	02/05/2024	CAP Accepted
Corrective Action History	Corrective Action Plan: Accepted by Genel Cook-Wright 02/15/2024 11:03 PM CAP Accepted				
	Corrective Action Plan: Submitted by PATRICK COLLIGAN 01/29/2024 11:40 AM The training will be completed by April 1, 2024.				
	Corrective Action Plan: Rejected by Genel Cook-Wright 01/24/2024 01:30 PM Please include the date when the 8hrs of food safety training for the Food Service director will be completed.				
	Corrective Action Plan: Submitted by PATRICK COLLIGAN 01/08/2024 12:01 PM The Director will complete the required courses.				
	Flagged by Genel Cook-Wright 01/05/2024 12:57 PM The food service director is required to either have completed 8 hours of food safety training within the last 5 years prior to the on-site AR date or should have completed the training within 30 days of hire, if new. Food safety training must now be completed. A free Food Safety in Schools online training course is available from the Institute of Child Nutrition at https://theicn.org/ or the SFA can choose their own online or in person training resource to obtain the required food safety training. On the day of review, the SFA did not provide proof of the required 8hrs of food safety training for the food service director.				
	Professional Standards	Professional Standards (On-Site Assessment Tool)	Cerebral Palsy CENTER OF ESSEX-01409443	1214	02/05/2024

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<p>Corrective Action History</p>	<p>Corrective Action Plan: Accepted by Genel Cook-Wright 01/24/2024 01:08 PM</p> <p>CAP Accepted</p>				
	<p>Corrective Action Plan: Submitted by PATRICK COLLIGAN 01/08/2024 12:00 PM</p> <p>The Nutrition Program Director has completed 7.5 hours of AG training. She will focus on finalizing the additional 4.5 hours that is required in the next 90 days.</p>				
	<p>Flagged by Genel Cook-Wright 01/05/2024 12:52 PM</p>				
	<p>School Nutrition Program directors are required to complete at least 12 hours of annual training. Training can be obtained in a variety of formats, including online courses, live or recorded webinars, in-person trainings/workshops, conferences, meetings etc. Training resources are also available at: https://theicn.org/.</p> <p>During the onsite review, the SFA did not provide the required annual training for the FSD.</p> <p>Explain in detail, how the annual training requirements will be met and the measures taken to ensure this finding will not reoccur in the future. Indicate the date of implementation.</p>				
Professional Standards	Professional Standards (On-Site Assessment Tool)	Cerebral Palsy CENTER OF ESSEX-01409443	1215	02/05/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Genel Cook-Wright 02/26/2024 11:01 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by PATRICK COLLIGAN 02/21/2024 01:00 PM				
	The required training hours have been completed for all staff (please see attached). Going forward the manager will complete all mandated trainings in September.				
	Corrective Action Plan: Rejected by Genel Cook-Wright 02/15/2024 11:00 PM				
	Please indicate the date that the annual training requirements were met and include the measures taken to ensure this finding will not reoccur in the future.				
Corrective Action History	Corrective Action Plan: Submitted by PATRICK COLLIGAN 01/29/2024 10:31 AM				
	The trainings have been completed. Going forward all trainings will be completed in September.				
	Flagged by Genel Cook-Wright 01/24/2024 01:08 PM				
	School Nutrition Program managers are required to complete at least 10 hours of annual training. Training can be obtained in a variety of formats, including online courses, live or recorded webinars, in-person trainings/workshops, conferences, meetings etc. Training resources are also available at: https://theicn.org/ .				
During the onsite review, the SFA did not provide proof of the required annual training for the SNP Manager.					
Explain in detail, how the annual training requirements will be met and the measures taken to ensure this finding will not reoccur in the future. Indicate the date of implementation.					
Professional Standards	Professional Standards (On-Site Assessment Tool)	Cerebral Palsy CENTER OF ESSEX-01409443	1219	02/05/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Genel Cook-Wright 01/24/2024 01:30 PM CAP Accepted				
	Corrective Action Plan: Submitted by PATRICK COLLIGAN 01/08/2024 12:01 PM All staff, teachers, aides and therapist will complete trainings in September. Topics to be covered are Civil Rights and Counting Meals. Flagged by Genel Cook-Wright 01/05/2024 12:53 PM Administrative, office and/or other school staff (e.g. teachers serving and/or counting meals in the classroom) who regularly work on National School Lunch and/or School Breakfast related activities throughout the school year must meet professional standard training requirements. Staff working 20 or more hours on School Nutrition program related activities are required to complete at least 6 hours of annual training. <u>Part time staff (working less than 20 hours per week) are required to complete at least 4 hours of annual training. Training can be obtained in a variety of formats, including online courses, live or recorded webinars, in-person trainings/workshops, conferences, meetings etc. Training resources are also available at: https://theicn.org/.</u> During the onsite review, the SFA did not provide proof of the required annual training for the teachers that count meals in the classroom. Teachers responsible for School Nutrition program related activities are required to complete at least 4 hours of annual training, including the NJDA Civil Rights training. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation..				
Meal Counting and Claiming - Day of Review	Meal Counting and Claiming - Day of Review (On-Site Assessment Tool - Site) (317H)	1ST CEREBRAL PALSY OF NJ-1422	318	02/05/2024	CAP Accepted
	Corrective Action Plan: Accepted by Genel Cook-Wright 02/26/2024 11:00 AM CAP Accepted				

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Corrective Action History	<p>Corrective Action Plan: Submitted by PATRICK COLLIGAN 02/21/2024 12:59 PM</p> <ol style="list-style-type: none">1. A roster of student names are provided during meal time.2. When a meal is given to a student, it is recorded immediately.3. Our office staff then code (free, reduced or paid meal) for billable purposes.4. The practice was implemented the day after the monitor's visit.
	<p>Corrective Action Plan: Rejected by Genel Cook-Wright 02/15/2024 11:02 PM</p> <p>Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>
	<p>Corrective Action Plan: Submitted by PATRICK COLLIGAN 01/29/2024 10:34 AM</p> <p>When meals are dispersed a checklist is provider to record student meals. This measure was implemented the day after the monitor's visit.</p>

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	<p>Flagged by Genel Cook-Wright 01/24/2024 01:06 PM</p> <p>An accurate count of reimbursable meals served, by eligibility category, must be taken at the point of service for breakfast and lunch. Point of service means that point in the food service operation where a determination can be made that a reimbursable free, reduced price or paid meal has been served to an eligible child.</p> <p>On the day of review, the SA observed staff marking off meals without observing the students receiving their reimbursable meal at breakfast in the classroom and at lunch in the cafeteria. The staff member is responsible for delivering meals to each classroom at breakfast and each table in the cafeteria. After delivering the meals in bulk to each teacher, the staff member then goes back to each to classroom and/or lunch table to confirm which students received a reimbursable meal. The error is non-systemic.</p> <p>Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.</p>				
Meal Components and Quantities - Day of Review	Meal Components and Quantities - Day of Review (On-Site Assessment Tool - Site) (400H)	1ST CEREBRAL PALSY OF NJ-1422	403	02/05/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Genel Cook-Wright 02/26/2024 11:00 AM				
	CAP Accepted				
	Corrective Action Plan: Submitted by PATRICK COLLIGAN 02/21/2024 12:56 PM				
	The issues has been discussed with the supplier and reviewed with our staff. Per the standard, two varieties of milk will be offered at each meal.				
	Corrective Action Plan: Rejected by Genel Cook-Wright 02/15/2024 10:56 PM				
	Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Corrective Action History	Corrective Action Plan: Submitted by PATRICK COLLIGAN 01/29/2024 10:29 AM				
	As per the standard, two varieties of milk will be offered at each meal.				
	Flagged by Genel Cook-Wright 01/24/2024 01:06 PM				
	A minimum of two varieties of fluid milk must be offered throughout the breakfast and lunch meal service on all reimbursable meal service lines/serving areas. Allowable varieties are flavored or unflavored fat free milk, unflavored or flavored low fat (1%) milk, fat free or low fat lactose reduced/lactose free milk. Failure to fix identified issues may also lead to fiscal action/repeat violations in subsequent reviews as these are Performance Standard 2 (PS2) violations.				
On the day of review, only one milk choice was available at both breakfast and lunch.					
Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.					
SFA/Sponsor On-Site Monitoring	SFA/Sponsor On-Site Monitoring (On-Site Assessment Tool - Site) (901H)	1ST CEREBRAL PALSY OF NJ-1422	901	02/05/2024	CAP Accepted

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Section	Form Subsection	Sponsor/Site Name	Question #	Due Date	Status
Corrective Action History	Corrective Action Plan: Accepted by Genel Cook-Wright 01/24/2024 01:09 PM CAP Accepted				
	Corrective Action Plan: Submitted by PATRICK COLLIGAN 01/08/2024 12:00 PM The form will be completed annually by February 1st.				
	Flagged by Genel Cook-Wright 01/05/2024 12:53 PM All SFAs must conduct an on-site accountability review of breakfast and lunch prior to February 1st each school year. The NSLP and SBP On-Site Review Form (#142) must be used. Accountability reviews must be conducted by an SFA employee. During the on-site review, the SFA did not complete and provide the on-site accountability review (Form #142) for the current school year or SY 22-23. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.				
Food Safety, Storage and Buy American	Food Safety, Storage and Buy American (On-Site Assessment Tool - Site) (1404H)	1ST CEREBRAL PALSY OF NJ-1422	1405	02/05/2024	CAP Accepted

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Corrective Action History	Corrective Action Plan: Accepted by Genel Cook-Wright 02/15/2024 11:03 PM				
	CAP Accepted				
	Corrective Action Plan: Submitted by PATRICK COLLIGAN 01/29/2024 10:36 AM				
	Our school will work closely with the Belleville Health Department to schedule November/May inspections.				
	Corrective Action Plan: Rejected by Genel Cook-Wright 01/24/2024 05:56 PM				
	Please describe in the corrective action how this will be corrected and the date.				
Corrective Action History	Corrective Action Plan: Submitted by PATRICK COLLIGAN 01/08/2024 12:01 PM				
	The school will work with the local Health Department to complete this standard.				
	Flagged by Genel Cook-Wright 01/05/2024 12:54 PM				
	SFA did not have both food safety inspections for the current school year. SFA did not have documentation indicating that two food safety inspections were requested in the current school year. Schools participating in the school lunch and breakfast programs must, at least twice during the each school year, obtain a food safety inspection conducted by a State or local governmental agency responsible for food safety inspections.				
Corrective Action History	On the day of review, the SFA provided the most recent food safety inspection certificates for 11/3/23 and 11/1/21.				
	Describe in the corrective action how this will be corrected.				

Report Selections

Flagged, CAP Submitted, CAP Rejected, CAP Accepted, CAP Removed, Problem resolved, Re-Flagged